



# IAN RAMSEY CE ACADEMY

Together to learn, to grow, to serve

## Remote Learning



[www.ianramsey.org.uk](http://www.ianramsey.org.uk)

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**Remote learning** is where the pupil and teacher, or information source, are not physically present in a traditional classroom environment. Information is relayed through technology, such as learning platforms and online resources.

The term **blended learning** is generally applied to the practice of using both online and in-person **learning** experiences when teaching pupils. **Blended learning** experiences may vary widely in design and execution from school to school.

In order to support families during these challenging times, Ian Ramsey CE Academy is encouraging all pupils to support their school-based learning by accessing and using additional online resources available to them.

Utilising online resources, alongside classroom teaching, will provide pupils with a blended approach to their learning.

## Statement of Intent

At **Ian Ramsey CE Academy**, we understand the need to continually deliver high quality education, including during periods of remote learning – whether for an individual pupil or many. We recognise the importance of maintaining high expectations in all areas of school life and ensuring that all pupils have access to the learning resources and support they need to succeed.

Within the ever-changing circumstances we are currently living through, we must be prepared for local restrictions. If local restrictions apply, we will implement provision for remote learning to ensure pupils do not miss out on education. We will ensure that our curriculum is inclusive and accessible to all.

We aim to address the key concerns associated with remote learning, such as online safety, access to educational resources, data protection, and safeguarding. Through our **DEEP curriculum** that is built on our **5 Christian Values (Hope, Joy, Forgiveness, Wisdom and Perseverance)** we aim to:

- minimise the disruption to pupils' education and the delivery of the curriculum
- ensure provision is in place so that all pupils have access to high quality learning resources
- protect pupils from the risks associated with using devices connected to the internet
- ensure staff, parent, and pupil data remains secure and is not lost or misused
- ensure robust safeguarding measures continue to be in effect during the period of remote learning
- ensure all pupils have the provision they need to complete their work to the best of their ability, and to remain happy, healthy, and supported during periods of remote learning

Teachers will review the DfE's list of online education resources and utilise these tools as necessary, in addition to existing resources. Reasonable adjustments will be made to ensure that all pupils have access to the resources needed for effective remote learning and teachers will ensure the programmes chosen for online learning have a range of accessibility features.

The school will prioritise factors that have been found to increase the effectiveness of remote education. These include, but are not limited to:

- ensuring pupils receive clear explanations.
- supporting growth in confidence with new material through scaffolded practice.
- application of new knowledge or skills.
- enabling pupils to receive feedback on how to progress

Where possible, we will provide Chromebooks to support pupils accessing remote learning. Work packs will be made available for pupils who do not have access to a printer – these packs can be collected from school. Teaching staff will liaise with the SENDCo and other relevant members of staff to ensure all pupils remain fully supported for the duration of the remote learning period. The SENDCo will arrange additional support for pupils with SEND which will be unique to the individual's needs, e.g. via weekly phone calls.

Any issues with remote learning resources should be reported as soon as possible to the relevant member of staff.

**'Therefore encourage one another and build each other up as you are already doing.'**

– 1 Thessalonians 5:11

## Ian Ramsey CE Academy's Remote and Blended Learning

Where a class, group or small number of pupils need to self-isolate, or there is a local lockdown requiring pupils to remain at home, we will offer **remote education** and access to our **DEEP Curriculum** via the following approach:

- use a curriculum sequence that allows access to high-quality online/offline resources/teaching videos and that is linked to the school's curriculum expectations.
- give access to high quality remote education resources via the school website and through Google Classroom.
- use Google Classroom and Key Tasks to allow interaction, assessment and feedback.
- provide access to a range of targeted online packages that support independent learning and offer subject specific interventions.
- provide printed resources, such as textbooks and workbooks, for pupils who do not have suitable online access.
- recognise that some pupils, including those with SEND, may not be able to access remote education without adult support. Pastoral, Curriculum and SEND teams will work with families where this is the case, via a bespoke approach, to help deliver and facilitate a broad and ambitious curriculum.

### When teaching pupils remotely, we will:

- set work, via Google Classroom, so pupils have meaningful and ambitious work each day in several different subjects. We will advise pupils to follow their regular timetable to ensure the daily curriculum remains broad and balanced.
- teach a planned and well-sequenced curriculum so knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practised in each subject.
- provide frequent, clear explanations of new content, delivered either by a teacher in the school, high-quality curriculum resources or videos.
- gauge how well pupils are progressing through the curriculum, using questions and Key Tasks. Key Tasks will be set proportionately according to allocated curriculum time. Pupils will submit Key Tasks to teachers for checking via Google Classroom. Teachers will provide feedback to pupils. All pupils have access to an Academy email as an alternative way to contact teacher, if needed.
- enable teachers to adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure pupils' understanding in support sessions offered via Google Classroom.

### SUMMARY:

- ✓ Classwork will be set on Google classroom.
- ✓ Key Tasks will be set for each subject.
- ✓ Feedback for Key Tasks will be given via Google Classroom.
- ✓ Additional support for SEND and younger pupils.



Earlier this year, we sent you a survey regarding the experiences of remote learning last year. In response to parent and pupil feedback we have done the following:

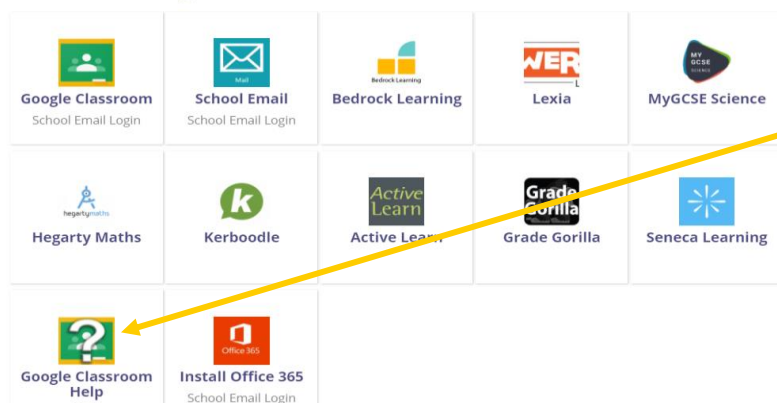
### 1. Can there be a single online platform?

Yes – we are using Google Classroom for everyone. It can be found on the home page of the academy website - [www.ianramsey.org.uk](http://www.ianramsey.org.uk)



Once pupils have clicked the link, they will be taken to the Remote Learning page of the website. Here, pupils can access Google Classroom.

#### Remote Learning



Should pupils require any help with Google Classroom, there is a tile they can click on that will take them to a range of videos by us, specifically for pupils.

There is also a range of online packages that pupils can access to support their work, all of which are free to pupils of Ian Ramsey Academy.

### 2. If my child has to self-isolate, can they access their lessons through Google Classroom?

Yes. Lessons will be uploaded by subject teachers.

### 3. Can my child send questions to their teacher?

Yes. Pupils can ask questions via email or Google Classroom. The teacher will answer as soon as they can.

### 4. Will Teachers be able to deliver live lessons?

Yes. This can sometimes be done, however, not at all times. For example, if a teacher is teaching a class in school or if they are unwell and absent. (Please see page 6 for further details)

**Where self-isolation of pupils does not affect a whole class or year group, please be aware that teachers will still be teaching pupils still in the building. Although they will endeavour to ensure work is uploaded to Google Classroom as quickly as possible, before the lesson, this is not always possible.**

**We appreciate your patience and understanding while our staff are potentially teaching full days, as well as carrying out additional supervision duties; their first opportunity to respond may be at the end of the day when pupils are sent home.**

## Classwork

Google classroom makes it easy for teachers to create classes, distribute assignments, communicate, and support pupils to be organised in their learning. Teachers can quickly see who has or hasn't completed the work, and provide direct, real-time feedback in Google Classroom.

Classwork assigned to pupils appears in their 'To Do' List which they complete in their lesson with the support and instruction from their teacher.

We have created videos showing pupils how to log in and complete work on Google Classrooms. To watch the videos, pupils must log in using their school email and password. The link for the videos is here: <https://sites.google.com/ianramsey.org.uk/students-classroom/home>.

## Homework

All homework is now set on Google Classroom. This further provides pupils the opportunity to use Google Classroom and develop their familiarity with it. It also means that work can be set, submitted and marked online and limits the amount of paper and resources being transferred between school and home. Homework will be distinguishable from classwork; it should be clearly labelled along with a specific due date. For example:

### HOMEWORK: Bedrock Vocabulary



HOMEWORK: Bedrock Vocabulary

Due Nov 13

#### SUMMARY:

- ✓ Each subject has a different colour to help organise work into separate subject areas.
- ✓ Subject codes match the pupil's timetable.
- ✓ Classwork and homework is set via Google Classroom.
- ✓ Parents/carers can sign up for emails to help monitor Google classroom work.
- ✓ There are support videos to help pupils in their use of Google Classroom.



Google Classroom

## Live lessons

Google Classroom is a platform that allows for resources to be shared, teachers to provide explanation, and pupils to ask questions in 'real-time'. Pupils will be provided with details sessions and will be expected to participate in them if they are asked and able to. Live sessions can be particularly helpful as they can help communication, with pupils able to respond to teachers' questions (and ask them) via the conversation functionality in Google Meet.

Academic subject areas may arrange for teachers to deliver content in a 'live' manner. However, there is no expectation for teachers to carry out live sessions.

Pupils all have a school email address to avoid any issues regarding GDPR. There will be no expectation for parents/carers or pupils to provide their own email addresses for use.

**During any Google Meet with teachers, it is expected that pupils follow these rules:**

1. an adult is present in the home during the video call
2. they are in either the dining room, living room or kitchen and not in their bedroom.
3. they must be appropriately dressed and ready, **not** in pyjamas.
4. remember that the video conference is part of school. Pupils must be respectful to staff and their peers. School rules still apply.
5. staying safe online is vital: keeping yourself, your classmates and your teacher safe. Pupils' cameras and microphone must be turned off once they join any Google Meet. Questions can be submitted to the teacher via the chat button.
6. **No recordings or pictures** are taken of any participants during your online sessions, including the staff. We take safeguarding very seriously.

## Assessment

Providing timely and helpful feedback is a cornerstone of good teaching and learning and, whilst this may be more challenging with remote learning, teachers will endeavour to provide regular feedback to pupils on pieces of work that they are required to submit. Under normal circumstances, not all pieces of work are formally assessed by teachers and this would continue to be the case should the school employ remote learning. Teachers will identify which of the tasks set are Key Tasks and will be given formal feedback. Given the nature of the tasks, the type of feedback teachers can provide may not have the same format as marking an exercise book.

Pupils can contact their teacher at any point to request support with any work, not only Key Tasks.

## Expectations of pupils

Assuming that a pupil is healthy and well enough to work, they will be expected to participate as fully as possible in the remote learning process, attending relevant live sessions, completing independent work, and submitting assessed tasks promptly and to the best of their ability.

Pupils will also be expected to read and respond to communication from the school (e.g. an email from a form tutor) on a regular basis. **It is pupils' responsibility to access the work provided for them.**



## Online Learning Packages – something extra!

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As an Academy, we have invested in a range of online resources to support pupils' learning. This resources are free to our pupils and are available on the Academy website, in the Remote Learning page. This can be accessed from the homepage for independent study or as extra practice.

### Bedrock Vocabulary



Through using **Bedrock Vocabulary** regularly, pupils encounter new vocabulary in aspirational, interactive fiction and non-fiction texts. A pupil's ability to understand a text largely depends on their ability to understand the language used. Bedrock Vocabulary will support pupils to acquire deep knowledge of vocabulary to support their academic success; build confident voices and cultural awareness to equip them well for life beyond school.  
(Year 7-11)

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hegarty**maths**

**Hegarty Maths** allows pupils to access personalised lessons with video tutorials covering skills in depth, building on prior learning. At the end of each section, pupils receive bespoke assessments. Automatic feedback is given and tracked so pupils can focus on areas of most need. This is monitored by pupils' maths teachers.  
(Year 7 – 11)

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**MyGCSE Science** allows pupils to access personalised lessons with video tutorials covering concepts and building on prior learning. At the end of each section, pupils receive bespoke assessments. Automatic feedback is given and tracked so pupils can focus on areas of most need. This is monitored by pupils' science teachers.  
(Year 10 and 11)

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**Lexia** helps those pupils who struggle to read fluently. Lexia builds pupils' confidence and address gaps in fundamental literacy skills while helping pupils build skills they need to comprehend, literary and informational texts.  
(SEND pupils)





# REMOTE EDUCATION 10 TOP TIPS FOR CHILDREN

Remote education ensures continuous learning outside the classroom. For students, it's the perfect way to ensure they still get the education they need, despite not being at school. However, it also requires a level of discipline and careful planning. That's why we've created this guide to help pupils understand different aspects of remote education and to support them in ensuring their experience is as safe and secure as it can be.

## 1. TREAT REMOTE EDUCATION THE SAME AS CLASSROOM LEARNING

Despite being at home, it's important to remember the same rules apply as being in the classroom, particularly in respect of behavior and conduct. Focus on learning and don't get distracted by your surroundings.



## 2. USE CLASSROOM LANGUAGE

If you are encouraged to communicate through emails and online messages, don't use shorthand text speak and write as though you would speak in class. Remember to be respectful and polite and avoid posting negative comments or spamming the chat.



## 3. TAKE REGULAR SCREEN BREAKS

Whilst remote education might be an exciting experience to begin with, having prolonged periods of time in front of a screen isn't always healthy. Remember to have regular screen breaks where possible and in your spare time, try to get some fresh air and enjoy other activities away from electronic devices.



## 4. ALWAYS CONDUCT VIDEO LEARNING IN AN OPEN SPACE AT HOME

To get the best experience from remote education, it's important to create the right environment around you. Try to set up a mock 'classroom desk' at home in an open space so parents can supervise if necessary. Avoid bedrooms as this could be considered inappropriate.



## 5. ONLY COMMUNICATE THROUGH APPROVED SCHOOL PORTALS AND PLATFORMS

It's important that you send messages and any pictures or images required for class through approved school channels, such as internal learning portals or approved platforms. This will help to keep your personal information safe and secure.



## 6. STICK TO TEACHER RULES AND GUIDELINES AROUND REMOTE EDUCATION

Your school should issue you with guidance on remote education and the rules to follow. Always maintain classroom behaviour and try to remember that you are in a learning environment and not a social setting.



## 7. DRESS IN SCHOOL UNIFORM

As part of your learning environment, try to maintain school uniform/dress. This will help as part of replicating classroom learning in the home. Try to avoid wearing anything too casual as this could be deemed inappropriate for school.



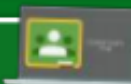
## 8. DON'T SHARE PASSWORDS OR OTHER SENSITIVE INFORMATION

In order to begin your online lessons or to gain access to learning materials, you may be provided with login details and passwords. In the same way you keep your personal details private, always keep these safe and never share them with others.



## 9. DON'T USE SCHOOL PLATFORMS TO DISCUSS PERSONAL MATTERS.

It's important to keep your school communication channels separate from your own personal communication with friends and family. Don't be tempted to engage in casual discussions or send images, videos or links via official school apps or platforms that aren't associated with your learning.



## 10. LOOK AFTER YOUR MENTAL HEALTH AND WELLBEING.

Remote education ultimately means working alone and missing out on daily social interaction with your friends. If you ever feel frustrated, low or sad, it's important to discuss how you feel with your parents or your teacher. Keeping in touch with friends over the phone or on social media can also help to keep your spirits up.



# REMOTE EDUCATION 10 TOP TIPS FOR PARENTS

Remote education ensures continuous learning outside the classroom. For parents and carers, remote education isn't always straightforward and there can be a number of factors they need to consider, especially around ensuring their children feel comfortable and are familiar with the whole concept. That's why we've created this guide to help parents and carers support their child in getting the most out of their remote education experience.

## 1. TAKE AN ACTIVE INTEREST IN YOUR CHILD'S LEARNING

As a parent or carer, your school may have explained how remote education works already, but children may still need help. Take an active interest in their learning and help support them whenever they need a helping hand.



## 2. MONITOR YOUR CHILD'S COMMUNICATION AND ONLINE ACTIVITY

It's important to remind your child that despite being at home, the same level of behaviour and conduct exists as if they were at school. Encourage them to remain polite, remember their manners and not to post or send any negative comments just because they are behind a computer.



## 3. ESTABLISH A DAILY SCHEDULE AND ROUTINE

Working from home and trying to learn in a more casual setting that children might associate more with play and a degree of freedom might take a bit of getting used to. Try to stick to a daily routine and use the timetable/schedule that schools have sent home to help children keep on top of their daily learning.



## 4. ENCOURAGE SCREEN BREAKS AND PHYSICAL ACTIVITY AWAY FROM DEVICES

Remote learning will inevitably require more interaction with computers, laptops and tablets. Teachers will invariably advise on screen breaks; however, it doesn't hurt to keep a check on their time online or encourage them to get some fresh air/exercise.



## 5. ENSURE YOUR LEARNING DEVICE IS IN PUBLIC SPACE IN THE HOME

It's important to consider where your PC or laptop is placed if live video is being used. Try to keep the background neutral, with no personal information visible and move learning devices out of the bedroom as this could be deemed inappropriate.



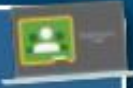
## 6. IMPLEMENT SAFETY CONTROLS AND PRIVACY RESTRICTIONS ON APPS AND SOFTWARE

Dependant on how your school implements remote education, your child may be required to download certain software or apps. Whilst these are likely to be relatively safe to use, like any other new app or platform, parents should still implement safety controls as a precaution.



## 7. ENSURE YOUR CHILD ONLY USES OFFICIAL SCHOOL COMMUNICATION CHANNELS

It's important that all communication with teachers and school staff is directed through approved school channels, whether that be through the school's online portal or the relevant secure messaging site.



## 8. FAMILIARISE YOURSELF WITH RELEVANT SCHOOL POLICIES

Schools should have a policy on remote education that they can share with parents. Familiarise yourself with this and ensure you know what is expected of teachers and your child during lessons, both online and offline.



## 9. MAINTAIN FEEDBACK WITH TEACHERS

Engage in communication with teachers where possible, and try to feed back progress and development as well as any helpful suggestions around the learning process. Be transparent but remain professional and only use official channels to communicate.



## 10. MONITOR YOUR CHILD'S WELLBEING AND MENTAL HEALTH

Remote education will likely mean that your child won't get the same level of social interaction and might not see their friends for a while. Keep a check on their wellbeing and try to encourage them to get out as much as they can. Whilst learning from home might seem fun and exciting to start with, missing out on seeing their friends every day might take its toll.

