



# Year 11 Mock Exams

**Monday 21st November 2022 - Friday 2nd December 2022**

# AM exams - important information

- You must be in the main hall for 8.40 **prompt**.
- If you attend form before 8.40am you should go to form first
- For whole year group exams you **must** sit in the row with your form group. This will be checked.
- After the pre-exam briefing you will walk in **silence** and **single file** down to the exam hall



# PM exams - important information

- You must be sat in the main hall by 12.55PM **prompt** for the pre-exam briefing **at your form group table**.
- You must ensure you have been to the toilet prior to 12.55PM.
- Anyone who is late to the main hall will have their name recorded. Sanctions will be issued to regular late-comers.
- You will be dismissed table by table and must walk down to the main hall in **silence** and in **single file**.
- If an exam finishes before the end of the school day you are permitted to go straight home when you leave the exam hall. **You must sign out at reception if you do this.**
- Anyone who gets a bus or is attending intervention and needs to stay will be supervised until the end of the school day in the dining area.



# All year 11s need a locker

- You must have a locker to put your belongings in before any exam.
- You **will not** be allowed to take any bags, coats, watches, smart watches or mobile phones into the exam room. **If you do you will be asked to leave.**
- If you choose not to get a locker you must leave your bag somewhere else. This is your responsibility to sort out.



# Pencil cases

PENCIL CASES MUST BE MADE OF CLEAR PLASTIC



# Water bottles

YES BUT ONLY CERTAIN BOTTLES

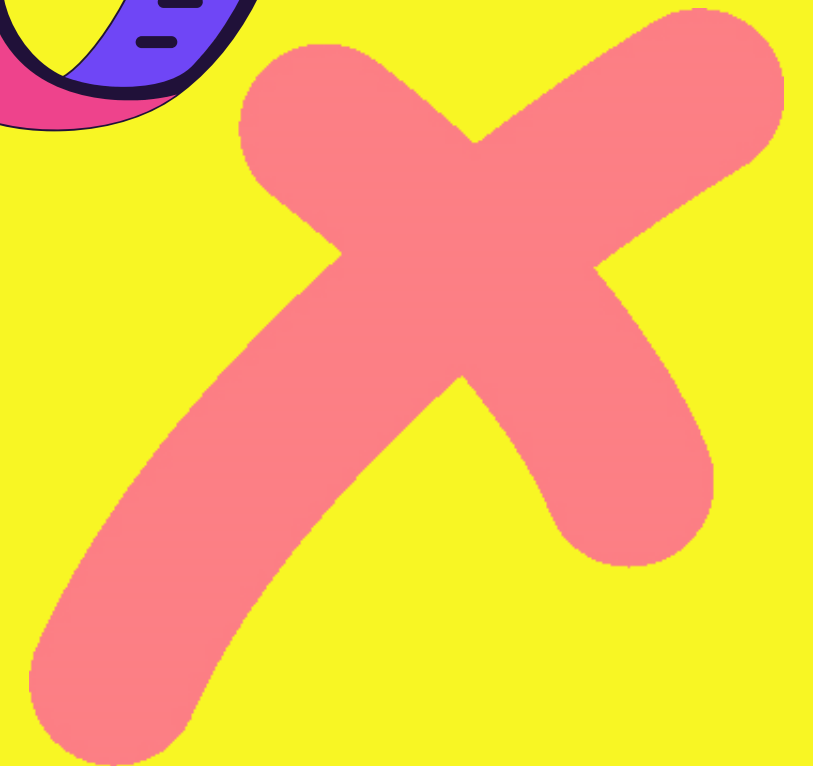
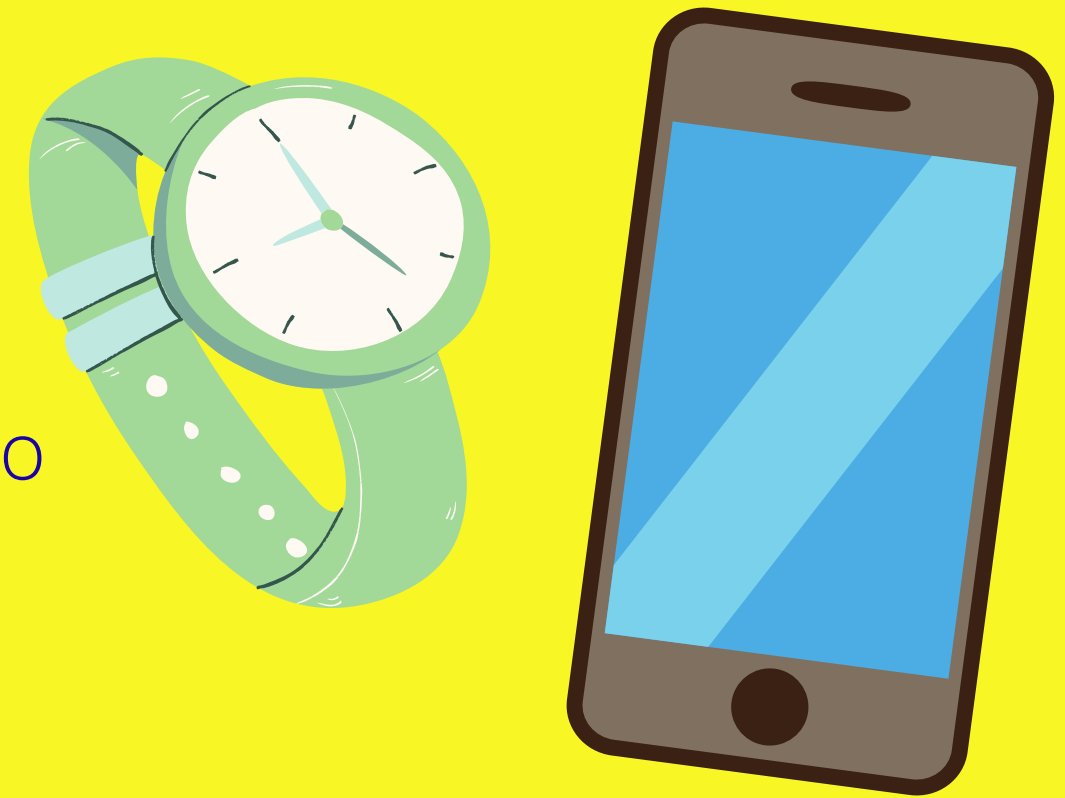


- You may take water, but the bottle should not have any wrapper or graduated markings on it.
- Look for bottles that are transparent with no other markings on.

# Banned items

## MUST NOT BE TAKEN INTO THE EXAMINATION ROOM

- You must not take **mobile phones, watches or smart watches** into the exam room. All pockets must be empty - do not take any paper into the exam.
- If devices are accidentally take in they must be switched off and handed to an invigilator at the start of the exam (invigilators will announce this).
- Most malpractice issues are phone based e.g. phones going off, people using phones to check the time or phones falling out of pockets.
- Exam rules around phones apply until you have left the exam hall. You can still be disqualified if you are finished or are walking out of the hall.





# Also remember...

- You will **not be allowed in the exam hall** if you have writing of any kind on your hands.
- Please wash any ink from your hands before entering the exam hall.

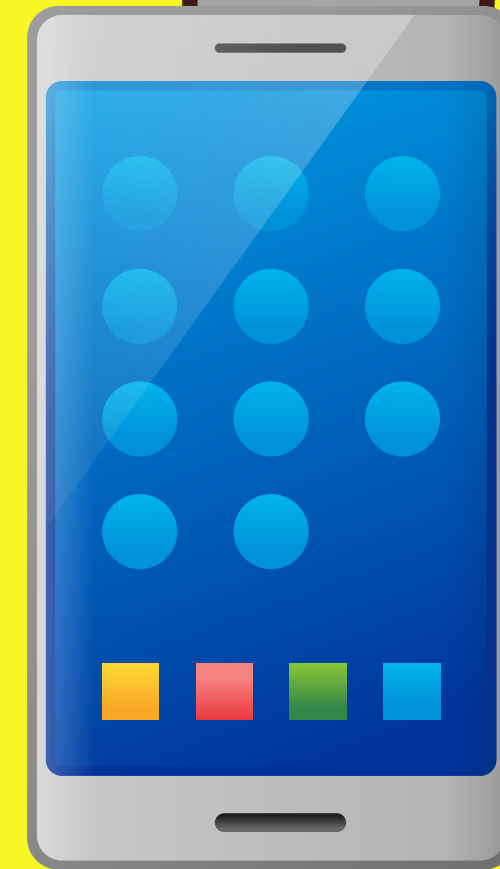
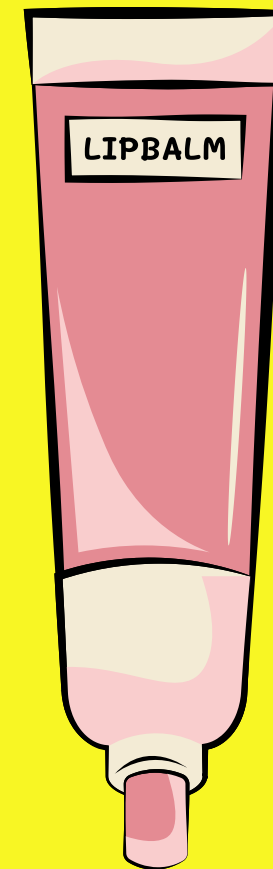
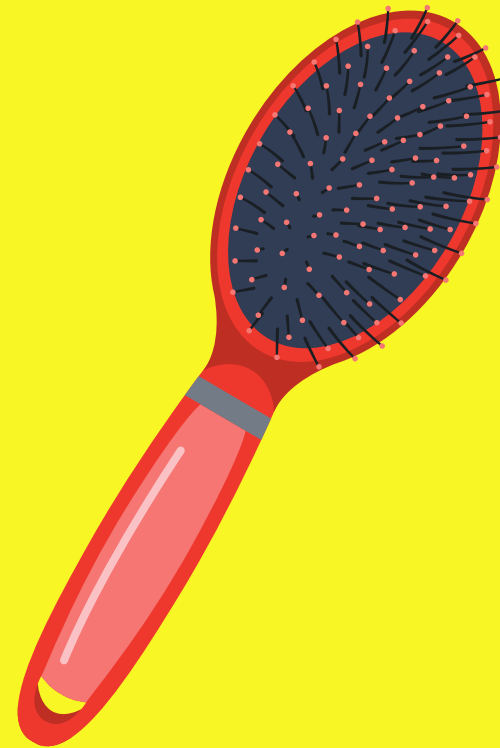




# Don't forget to...

**Empty your pockets before entering the exam hall.**

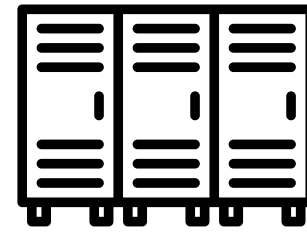
This includes:



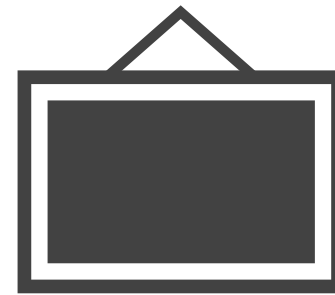
# Before the exam



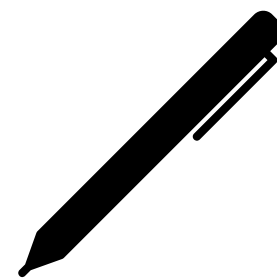
Check your exam timetable and your seat number.



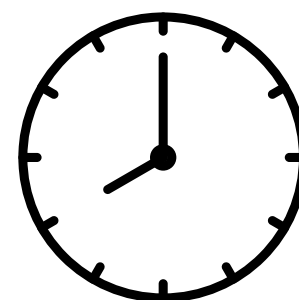
Put all personal belongs in your locker.



Check the exams notice board for the seating plan (outside main hall by reception). Your seat numbers are also on Edulink.

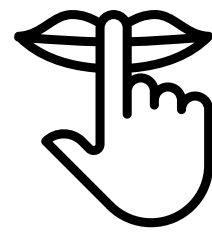


Ensure you have the correct equipment - please do not take in pens with more than one colour.



Know if you have been given any extra exam concessions/extra time.

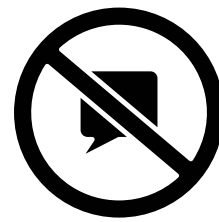
# During the exam



You must walk to the exam in silence and in single file.



Enter the exam room in silence.



Face the front at all times. Do not communicate with other pupils.



Any communication is reported to the exam board.



Any queries, ask an invigilator.



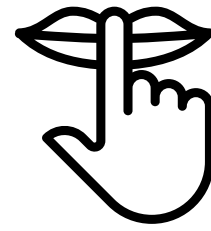

You should not need to leave the exam room at all, including toilet breaks.



Extra time instructions will be given in the hall.



# After the exam



You must leave the exam in silence.



You will be dismissed row by row.



Do not gather outside the sports hall.



Go to break or to your lesson.



Anyone found wandering after an exam will receive a sanction.